

Company Name: _____

Company Address: _____

Guest's Name - Surname: _____

• Main Guest: _____ IHG One Rewards Number: _____

• 2nd Guest (If applicable): _____

Telephone: _____ Email: _____

Check-in Date: _____ Check-out Date: _____

Bed Type Preference (Subject to availability): ☐ King ☐ Twin

Accommodation Requirement:

Room Types	Single / Double Occupancy	Third Person Charge (With Extra Bed & Breakfast)
Standard	☐ THB 4,700 net	☐ THB 1,177 net
Premium	☐ THB 5,050 net	☐ THB 1,177 net
One Bedroom Suite	☐ THB 5,900 net	☐ THB 1,177 net

Special Benefits for All Room Categories:

- Complimentary breakfast at hotel outlet from 6:30am - 11am
- Complimentary hotel-wide, Wi-Fi Internet access
- 49-inch LED TV with a selection of local and international channels
- Complimentary coffee- and tea-making facilities
- 6 bottles of drinking water set up in room

Terms & Conditions:

- All rates are in Thai Baht and inclusive of 10% service charge and 7% government VAT per room per night.
- The above rates are valid for staying period during **7 - 16 June 2026** only.
- 100% pre-payment will be required upon making a room reservation. The confirmation letter will be sent together with the payment link. The payment shall be settled within 3 days after the receipt of the payment link. If the guest fails to settle the payment by mentioned period, the bookings will be released automatically.
- Upon check-in, the hotel will collect personal deposit at THB 2,000 net per room per night for any incidental charges during stay. The deposit made by cash will be refunded upon departure.

Check-in / Check-out Time:

- **Check-in time is 3pm.** Should you wish to guarantee an early check-in, pre-blocking a room for one night prior to guest arrival would be recommended at the above contracted rates. Early check-in is subject to availability.
- **Check-out time is 12pm.** A half-day rate will be applied for late check-out until 4pm and a full day rate will be applied for check-out after 4pm. Late check-out is subject to availability.

Cancellation, No Show, and Early Departure Policy:

All cancellations or early departure must be advised in written and proof of acknowledgment from the hotel **24 hours prior to arrival date**. Late cancellations will be charged as follows:

- **Late cancellation** receives after 24 hours prior to arrival date will be charged in full period of booking.
- **Early departure** receives after 24 hours prior to arrival date will be charged in full period of booking.
- **No shows** will be charged for the full period of booking.

Airport Transfer:

Type of Vehicle	One Way Airport Transfer	Transfer Service
Toyota Camry (Maximum of 2 guests and 3 medium suitcases)	☐ THB 1,800 net per car per way	☐ Airport to Hotel ☐ Hotel to Airport
Mercedes-Benz E-Class 220 (Maximum of 2 guests and 3 medium suitcases)	☐ THB 2,800 net per car per way	☐ Airport to Hotel ☐ Hotel to Airport

Arrival Flight & Time: _____ Departure Flight & Time: _____

Remark:

One-way airport transfer prices are for pick-up or drop-off service between the hotel from/to Suvarnabhumi Airport or Don Mueang International Airport only. Prices are per trip and inclusive of 7% government tax and 10% service charge.

To book your accommodation please complete this form and return it directly to the reservation department.

Email: stay.sindhornmidtown@ihg.com

Phone: +66 2 796 8888